

**11/02/2022 KIPP Texas Public Schools**  
**MINUTES OF THE SAFETY AND SECURITY COMMITTEE MEETING**

Date: November 1, 2022

Time: 5:00 pm

Place: **KIPP Austin Ridge, 8509 FM 969, Building 619, Austin, TX 78724 (Location where Chair is presiding in-person)**

Virtual | <https://us06web.zoom.us/j/87419777899?pwd=UVBwWit0YWJlZlNlZWZGRlRlZWZQbVl5Zz09>

Attendance:

**Committee Members Present:**

Gene Austin, KTX Board Chair

Sehba Ali, KTX CEO

Marie Allen, KTX Parent

Frank Cush, KTX Parent

Michael Bufkin, KTX Teacher at KIPP Oak Cliff Academy

Bryan Bennett, Commander, Houston Police Department Narcotics Division

Ellen Spalding, KTX Legal Counsel

**Staff Members Present:**

Cicely Taylor, KTX Chief of Staff

Vanessa Barry, KTX Chief Operating Officer

Mathew Marquez, KTX Deputy Chief of Operations

Gene Austin called the KIPP Texas Public Schools Safety and Security meeting to order at 5:02 pm. Mr. Austin noted he was presiding over the meeting in person.

**Welcome**

Gene Austin welcomed the committee members

**Public Comment**

There was no public comment.

**Member Introductions**

Gene Austin welcomed new committee member Michael Bufkin, a teacher at KIPP Oakcliff Academy in DFW.

**Approval of July Minutes**

On a motion made by Bryan Bennett, seconded by Cicely Taylor, the committee unanimously approved the July minutes.

**October 2022 Texas School Safety Center (TxSSC) Intruder Detection Audit Report Findings and Additional Training for Staff**

Mathew Marquez, KTX Deputy Chief of Operations, reported the TxSSC intruder detection audit findings as well as any corrective actions to be completed by January 11, 2023.

**Executive Session**

Adjournment to executive session pursuant to Texas Government Code Section 551.076: Deliberation regarding security devices/personnel/audit.

**Executive Session began at 5:06 pm**

**Executive Session ended at 5:21 pm**

**Topics for the Next Meeting (April 2023)**

Mathew Marquez, KTX Deputy Chief of Operations, shared the topics for the April agenda, including a review of the Multi-Hazard Emergency Operations Plan and the status update of the KTX Safe and Supportive Schools Program, the National Incident Management System (NIMS) and Incident Command System (ICS) Training staff.

There being no further business, the meeting was adjourned at 5:22 pm

Respectfully submitted by Cicely Taylor, Chief of Staff - KIPP Texas