

KIPP Texas Public Schools

MINUTES OF THE BOARD OF DIRECTORS SPECIAL BOARD MEETING

Date: January 3, 2023

Time: 4:30 p.m.

Place: **10711 KIPP Way, Houston, TX 77099 - Room 202**

Virtual | <https://us06web.zoom.us/j/86044836677?pwd=KzMmZnNCRkliU3N1MEdhOG42empPUT09>

Attendance:

Committee Members Present:

Sehba Ali, KTX CEO

Vanessa Barry, Chief Operating Officer

George Buenik, Houston City Director of Public Safety and Homeland Security

Michael Bufkin, KTX Teacher at KIPP Oak Cliff Academy

Bryan Bennett, Commander, Houston Police Department Mental Health Division

Frank Cush, KTX Parent

Craig Goralski, KTX Director of School Safety

Mathew Marquez, KTX Deputy Chief of Operations

Ellen Spalding, KTX Legal Counsel

Cicely Taylor, KTX Chief of Staff

Sehba Ali called the KIPP Texas Public Schools Safety and Security meeting to order at 4:32 p.m. Ms. Ali noted he was presiding over the meeting in person and turned the meeting over to Board Chair Gene Austin.

Welcome

Gene Austin welcomed the committee members and KIPP Texas staff.

Public Comment

There was no public comment.

Approval of November Minutes

On a motion made by Ellen Spalding, seconded by Sehba Ali, the committee unanimously approved the November minutes.

November /December 2022 Texas School Safety Center Intruder Detection Audit Report Findings and and Required Corrective Action

Craig Goralski, Director of School Safety, reviewed the intruder audit report findings by the Texas Safety Center for the period of October through December 2022. There were also subsequent corrective actions required from this audit. The following corrective actions were needed and were/will be taken:

- As applicable for each school, Train staff and substitutes to keep exterior doors locked; this training was or will be completed within 45 business days after TxSSC conducted the IDA at the respective campus.
- As applicable for each school, Train staff and substitutes to keep classroom doors locked and closed; this training was or will be completed within 45 business days after TxSSC conducted the IDA at the respective campus.
- As applicable for each school, Train responsible campus staff to conduct and document weekly exterior door sweeps that were or will be completed within 45 business days after TxSSC conducted the IDA at the respective campus.

- As applicable for each school, Document that the weekly exterior door sweeps were completed for four (4) weeks following the IDA.
- As applicable for each school, the foregoing documentation will be sent to the TxSSC no later than 45 business days after TxSSC conducts the IDA at the respective campus.

Executive Session

Adjournment to executive session pursuant to Texas Government Code Section 551.076: Deliberation regarding security devices/personnel/audit.

Executive Session began at 4:42 pm

Executive Session ended at 4:57 pm

Open Session: Topics for the Next Meeting (Spring 2023)

Craig Goralski, Director of School Safety, reviewed the topics to discuss at our next spring meeting, including MHEOP Annual Review, Status of KTX Safe and Supportive Schools Program, and the Status of National Incident Management System (NIMS) & Incident Command System (ICS) Training for staff.

There being no further business, the meeting was adjourned at 5:00 pm.
Respectfully submitted by Cicely Taylor, Chief of Staff - KIPP Texas